

BIO 309 Cell Biology Syllabus

Summer, 2005 **164 Science and Engineering Building, 8:00-9:35 AM MTWR**

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Office Hours 10:00-11:00 PM Thursday (303 SEB), or by Appointment

Text- *The Cell: A Molecular Approach*, 3rd edition (2003) by Geoffrey M. Cooper.

Class Website: <http://www2.oakland.edu/ou/> then click on BIO309. All lecture notes, review sheets, the syllabus and information will be posted here under the “Docs & Web Links” Button on the left bar. Alternatively, go to the OU website, click Infotech, click OU Courseweb, click BIO309, then the “Docs & Web Links” Button on the left bar.

EXAMS

There will be 4 exams. Exams will be a mixture of true/false, multiple choice, fill-in-the-blank, matching and short essay questions.

GRADES: Each exam is worth 25% of your grade. Scores less than 50% will earn a 0.0. A score of at least 95% earns a 4.0. Grades between 1.0 and 4.0 will be initially based on a straight scale of percentages: (3.0 = 80%, 2.0 = 65%). I may adjust the grade scale to assure equitable grading at the end of the class. However, the scale will not be higher (“worse” or more “difficult”) than the straight scale described above. .

Make-up exams will be given ONLY for a valid reason; documentation is required, *e.g.*, a doctor’s note, a police report of an accident, etc. **Any make up exam will be in an essay format.**

ACADEMIC CONDUCT POLICY:

This course will follow the policy of academic conduct as stated in the 2003-2004 Undergraduate Catalog, pp.70-72. Any instance of cheating will be reported directly to the Department Chairman and the Dean of Students for consideration before the Academic Conduct Committee of the University Senate.

SPECIAL CONSIDERATIONS: Students with disabilities who may require special considerations should make an appointment with campus Disability Support Services. Students should also bring their needs to the attention of the instructor as soon as possible.

CIVILITY POLICY: Once class has begun turn off cell phones. Refrain from side conversations and interpersonal remarks. Address personal and/or other non-course related problems to your professor before or after class or during office hours. Avoid noisy rustling of snack food containers. If you use a laptop in class, please be aware this can be a distraction to people around you, as a courtesy, sit in the last row of the class room. Casual comings and goings are not acceptable; if you have a legitimate reason to leave class early, inform your professor in advance. Persistent failure to abide by these and other common sense rules or courtesy may result in corrective action at the discretion of the professor, including removal of disruptive students from the classroom.